

<b>NAME OF ORGANISATION:</b> Click here to enter text.	
<b>ADDRESS:</b> Click here to enter text. Click here to enter text. Click here to enter text. Click here to enter text.	<b>PHONE:</b> Click here to enter text. <b>EMAIL :</b> Click here to enter text. <b>WEBSITE:</b> Click here to enter text. <b>TWITTER:</b> Click here to enter text.
<b>NUMBER OF FTE STAFF:</b> Click here to enter text. <b>NUMBER OF MEMBERS / AFFILIATES (if applicable):</b> Click here to enter text.	
<b>TYPE OF MEMBERSHIP APPLIED FOR</b>	
Member <input type="checkbox"/>	Associate <input type="checkbox"/>
<b>REASON FOR JOINING BEFS:</b> Click here to enter text.	
<b>OBJECTIVES OF ORGANISATION:</b> Click here to enter text.	
Name of nominated representative: Click here to enter text. Email address: Click here to enter text. Can this email address be shared with BEFS Members and Associates? YES <input type="checkbox"/> NO <input type="checkbox"/> Name of alternative representative: Click here to enter text. Email address: Click here to enter text. Can this email address be shared with BEFS Members and Associates? YES <input type="checkbox"/> NO <input type="checkbox"/>	

These details will be used to contact you in relation to activities BEFS carries out to fulfil BEFS Objects to Inform, Debate, Evaluate and Advocate on behalf of BEFS Members and the built environment sector. [BEFS Data Protection policy and Privacy Notice](#).

**Please attach a copy of your constitution/governing documents**

Tick to confirm attachment

#### DECLARATION

I apply [on behalf of the above named organisation or individual] to become a Member or Associate (as indicated above) of Built Environment Forum Scotland (BEFS). I confirm that I understand the Corporate Objects of the organisation and agree to act in accordance with BEFS Articles of Association.

**SIGNED ON BEHALF OF APPLICANT:**

**DATE:** [Click here to enter text.](#)

Please return to BEFS by email: [info@befsf.org.uk](mailto:info@befsf.org.uk). Applications are considered by BEFS Board on a quarterly basis. Prospective Members and Associates may, at the discretion of the Board, be admitted as an Associate on a temporary basis until the time of the next Board meeting.

Please contact us if you would like to pay by cheque.

**Bank details for BACS payments:**

Bank: CAF bank - Sort Code: 405240 - Account Number: 00011262

#### CRITERIA TO BECOME A MEMBER

Membership is open to bodies that meet all of the following criteria:

- recognition by the majority of existing BEFS members as non-governmental organisation; or recognised professional body; or corporation or company
- are supportive of the Objects of BEFS (see below).

BEFS is a charitable company limited by guarantee. The liability of Members is limited to £1. Members nominate up to two representatives and have voting rights.

#### CRITERIA TO BECOME AN ASSOCIATE

Associates of BEFS should meet the following criteria:

- organisations wishing to be kept informed of BEFS activities
- OR government departments, agencies and non-departmental public bodies
- private individuals

#### SUBSCRIPTION RATES

For the financial year 2024-2025, rates are as follows:

MEMBER	£210
ASSOCIATE	£105



c/o Chiene & Tait, 61 Dublin Street, Edinburgh EH3 6NL | 0131 220 6241 | [info@befsf.org.uk](mailto:info@befsf.org.uk) | [www.befsf.org.uk](http://www.befsf.org.uk)

Charitable Company Limited by Guarantee No. 250970 | Scottish Charity SC 034488

## BEFS CORPORATE OBJECTS

- (a) To protect and conserve the environment for the public benefit by promoting the efficient application of resources and co-operation for exclusively charitable purposes between voluntary and professional bodies that are concerned with the management, protection, conservation and enhancement of Scotland's entire built environment.
- (b) To advance the education of the public in relation to the protection, conservation, enhancement, understanding and enjoyment of Scotland's built environment and associated cultural heritage.

A copy of BEFS Articles of Association is available on the BEFS website at:  
<http://www.befs.org.uk/resources/corporate-papers>

## ROLE OF REPRESENTATIVES *(applies to Members and Associates)*

The role of representatives is as follows:

- to be familiar with the BEFS Articles of Association
- to be able to represent the view of their organisation within the Forum
- to be aware of issues within their own organisation that may have wider relevance within the Forum
- to be aware of expertise within their own organisation
- to circulate information within their own organisation and promote BEFS activities to colleagues
- to involve other individuals from their organisation in BEFS events, working groups etc. as appropriate
- to keep BEFS office up-to-date with any change in Nominated Representative or Alternate Representative and contact details.

## FOR OFFICE USE ONLY


DATE APPLICATION CONSIDERED BY BOARD

DECISION

CONSTITUTION RECEIVED [ ]

SUBSCRIPTION RATE



	<b>MEMBER BENEFITS</b>	<b>ASSOCIATE BENEFITS</b>
<b>Inform</b>	receive fortnightly Bulletin on strategic policy and parliamentary activity relevant to the built environment	receive fortnightly Bulletin on strategic policy and parliamentary activity relevant to the built environment
	receive strategic policy and parliamentary updates via working groups and briefings	receive strategic policy and parliamentary updates via working groups and briefings
	receive invitations to BEFS training events specifically designed to be of strategic interest to the sector	receive invitations to BEFS training events specifically designed to be of strategic interest to the sector
<b>Debate</b>	discuss strategic policy by participating in free consultation workshops	discuss strategic policy by participating in free consultation workshops
	strengthen connections through networking with colleagues across the sector at conferences, an annual lecture and other events	strengthen connections through networking with colleagues across the sector at conferences, an annual lecture and other events
	complimentary facilitation services available to members – limited availability – contact BEFS directly for further information	reduced rate facilitation services available to members – limited availability – contact BEFS directly for further information
<b>Evaluate</b>	be supported to evaluate the benefits of the historic environment as delivered through collective effort across the sector and beyond, as aligned with the aims of Scotland’s Historic Environment Strategy, Our Place in Time.	be supported to evaluate the benefits of the historic environment as delivered through collective effort across the sector and beyond, as aligned with the aims of Scotland’s Historic Environment Strategy, Our Place in Time.
	examine what works well through case studies and work collaboratively to identify where additional attention is needed	examine what works well through case studies and work collaboratively to identify where additional attention is needed
<b>Advocate</b>	shape strategic policy by contributing to BEFS consultation responses with option to ‘sign up’ and secure co-ordinated input into policy and legislative developments by participating in working groups	shape strategic policy by contributing to BEFS consultation responses with option to ‘sign up’ and secure co-ordinated input into policy and legislative developments by participating in working groups
	actively engage in BEFS advocacy activities on behalf of its membership and the wider interests of the historic environment, enabling added value and capacity building, especially for smaller organisations in the sector	actively engage in BEFS advocacy activities on behalf of its membership and the wider interests of the historic environment, enabling added value and capacity building, especially for smaller organisations in the sector
	influence BEFS policy direction	
	chair working groups and task forces	
	nominate an individual to BEFS Board	
	influence the direction of BEFS with a vote at the AGM	